



LAKE COUNTRY

Life. The Okanagan Way.

Job Description
District of Lake Country

POSITION: PUBLIC WORKS PAVING OPERATOR II **JD-PWPOII**
DATE: February 2026

Purpose

Reporting to the Public Works Paving Crew Leader, the Public Works Paving Operator II is responsible for constructing, maintaining, and rehabilitating paved road surfaces and related infrastructure to ensure a safe, durable, and high-quality environment for the community. This position performs skilled paving and maintenance work on roads, sidewalks, rights-of-way, and drainage interfaces, frequently utilizing heavy equipment and specialized paving tools. The role also supports the upkeep of parks and public works facilities where paving and surface restoration are required, including pathways, curbs, paved lots, and associated infrastructure. The Public Works Paving Operator II is a highly adaptable individual with a specialized paving skill set, capable of working collaboratively across public works and utility operations in both scheduled paving programs and snow removal operations.

Required Training and Experience

- A minimum of Grade 12 education; and
- A minimum of two years experience in civil construction, preferably in a municipal setting;
- A minimum of one year experience with asphalt paving
- A valid British Columbia Class 5 Driver's License; with preference given to Class 3.

Work Environment

- Works primarily at outside construction sites in all weather conditions;
- Exposure to construction hazards including heavy equipment, tools, dust, noise, vibrations, and varying terrain;
- Exposure to inclement weather;
- Lifting and carrying objects weighing up to 50 lbs./23 kg.;
- Walking, standing, bending, lifting, and carrying for extended periods of time;
- Potential 7-day work rotation as well as evening and weekend emergencies;
- Operation of a motor vehicle and construction equipment is required; and
- Exposure to standard office equipment and computer.

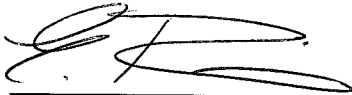
Main Scope of Work

- Maintain and repair of roads, sidewalks, boulevards, ditches, storm drainage, bridges, rights-of-way and parks;
- Operate District vehicles and equipment in a safe manner such as, but not limited to, hiab/dump trucks, backhoes, rollers, compactors and excavators;
- Snow removal as required or as directed by the Public Works Paving Crew Leader;
- Install signage;
- Perform equipment operation, flagging, and customer notification;
- Address customer enquiries and/or complaints, reporting issues to the Public Works Paving Crew Leader;
- Conduct and document ice, sidewalk, tree, catch basins, signs and roads inspections;
- Monitor the condition of District vehicles and equipment on a scheduled basis and report all maintenance items to the Public Works Paving Crew Leader;

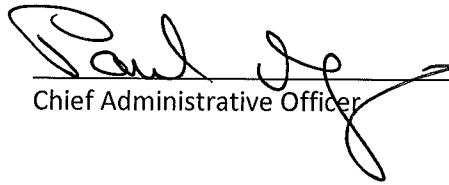
- Perform minor building construction, repair, maintenance, and renovations, as required;
- May be required to carry the on-call cellphone;
- Assist with the operation and maintenance of sanitary sewer and water systems; and
- Perform other related duties as required.

Required Abilities, Technical Skills and Knowledge

- Knowledge of the geographic area and community of Lake Country;
- General knowledge of construction, municipal infrastructure, and safety;
- Specific knowledge of working with asphalt paving materials, techniques, and equipment;
- Ability and skills to operate equipment including backhoes and dump trucks, machinery, and instruments required for the job;
- Ability and skills in making good judgment to solve problems;
- Ability and skills in good communication including record keeping and reporting;
- Good knowledge of Work Safe practices and District safety practices;
- Ability and skills in identifying risk management issues;
- Must be able to tactfully deal with public inquiries;
- Must have the ability and skills to carry out physical labour; and
- Ability to work independently.



Human Resources and Safety Manager



Chief Administrative Officer

Employee Name

Employee Signature