



OPPORTUNITY PROFILE DIRECTOR OF PUBLIC WORKS AND ENGINEERING





DISTRICT OF HUDSON'S HOPE DIRECTOR OF PUBLIC WORKS AND ENGINEERING

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THE OPPORTUNITY

THE POSITION

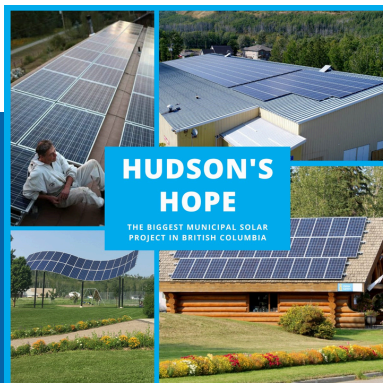
The District of Hudson's Hope is accepting applications for the position of Director of Public Works and Engineering. This is a permanent full-time position, reporting to the Chief Administrative Officer. The successful individual will lead the Public Works Team. They must have demonstrated expertise in water, sewer, facilities, road design, and will oversee significant renewal and growth projects. The individual will supervise, coach, lead, and mentor staff, as well as prepare, administer, and report on operating and capital budgets and 5-year plans. The Director will develop reports to present to Council and the public when required. The Director may provide technical and environmental advice and Public Work services to other department managers at their request. The ability to communicate and coordinate with internal and external stakeholders is a requirement.

INNOVATION , CREATIVITY & COMMUNICATIONS

A strong communicator, you will have started to hone your public relations skills, your understanding of the needs of the public and elected officials and you are an innovative thinker. You will have the capability to set and manage budgets and resources, perform practical problem-solving, and work effectively with staff in a unionized environment. Your developed technical input will assist in developing policy and strategic plans, perform issues resolution and attend Council meetings. The ability to work effectively, efficiently and perform well under pressure while dealing with contentious matters, you must maintain strong attention to detail.

THE WORK

With a proposed \$3.5 m operating budget and \$10 m capital budget, the new Director will be leading significant growth and renewal. Overseeing a diverse and dedicated staff, the work within the public works and engineering department is both challenging and rewarding. While a small community, the department manages a significant array of infrastructure and amenities. With a new state of the art water treatment facility being commissioned, the new Director will oversee the efficient operation and maintenance with its dedicated department operators.



HUDSON'S HOPE OUTDOOR POOL
MAY LONG WEEKEND TO SEPTEMBER LONG WEEKEND



THE PERSON

THE CANDIDATE

KEY DUTIES

1. Department Leadership & Staff Management
2. Infrastructure Operations & Asset Management
3. Engineering, Construction & Project Delivery
4. Regulatory Compliance & EOCP Oversight
5. Budgeting, Financial Management & Funding
6. Council, Community & Intergovernmental Relations
7. Emergency & Risk Management

QUALIFICATIONS

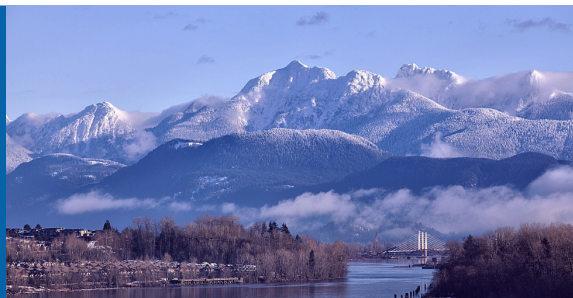
Education & Experience

A degree or diploma in civil engineering, public administration, construction management, or a related field from a recognized Canadian institution, along with at least five (5) years of progressive experience in municipal infrastructure or public works, including a minimum of three (3) years in a supervisory or management role. An equivalent combination of education and experience may be considered.

Certifications

- Valid BC Class 5 Driver's License.
- Satisfactory criminal record check.
- Comprehensive knowledge of provincial and federal regulatory requirements for water and wastewater systems, including those administered by the Environmental Operators Certification Program (EOCP).
- Demonstrated ability to lead and supervise EOCP-certified personnel and maintain operational and regulatory accountability on behalf of the municipality.

The playground of the peace.





THE PERSON

THE CANDIDATE - CONTINUED

SKILLS

- Sound understanding of municipal infrastructure systems, public works service delivery, and asset management practices.
- Strong working knowledge of applicable legislation and regulations, including the Community Charter, Local Government Act, and safety legislation/regulations.
- Skilled in budget development, cost control, and project and contract management.
- Ability to lead diverse teams, resolve conflicts, and build strong working relationships.
- Proficient with Microsoft Office, engineering software, and asset management systems; GIS and AutoCAD knowledge is an asset.
- Excellent communication and presentation skills with a focus on transparency and public service.

CORE COMPETENCIES

- Operational Planning: Effectively aligns resources and processes with organizational strategy and service expectations.
- Statutory Requirement Compliance: Ensures adherence to legislative and regulatory requirements in all areas of operations.
- Service Delivery: Builds effective, efficient, and customer-focused municipal services with measurable outcomes.
- Political Acumen: Navigates political, organizational, and community relationships with tact and professionalism.
- Employee Development & Performance Management: Supports employee growth, accountability, and succession through effective leadership.

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COMPENSATION

SALARY

The District of Hudson's Hope provides a competitive salary range of \$120,000 to \$150,000 per annum.

BENEFITS

The District of Hudson's Hope provides a comprehensive benefits package, including the following:

- Pension contributions to a defined benefit pension (Municipal Pension Fund);
- Extended health and dental coverages (for you and your family);
- Professional development and learning opportunity budgets (including conference travel reimbursement); and
- Professional membership(s).

OTHER BENEFITS

In addition to standard benefits, a successful candidate may be eligible for:

- Relocation and temporary accommodation subsidy; and
- Vacation in lieu of overtime.

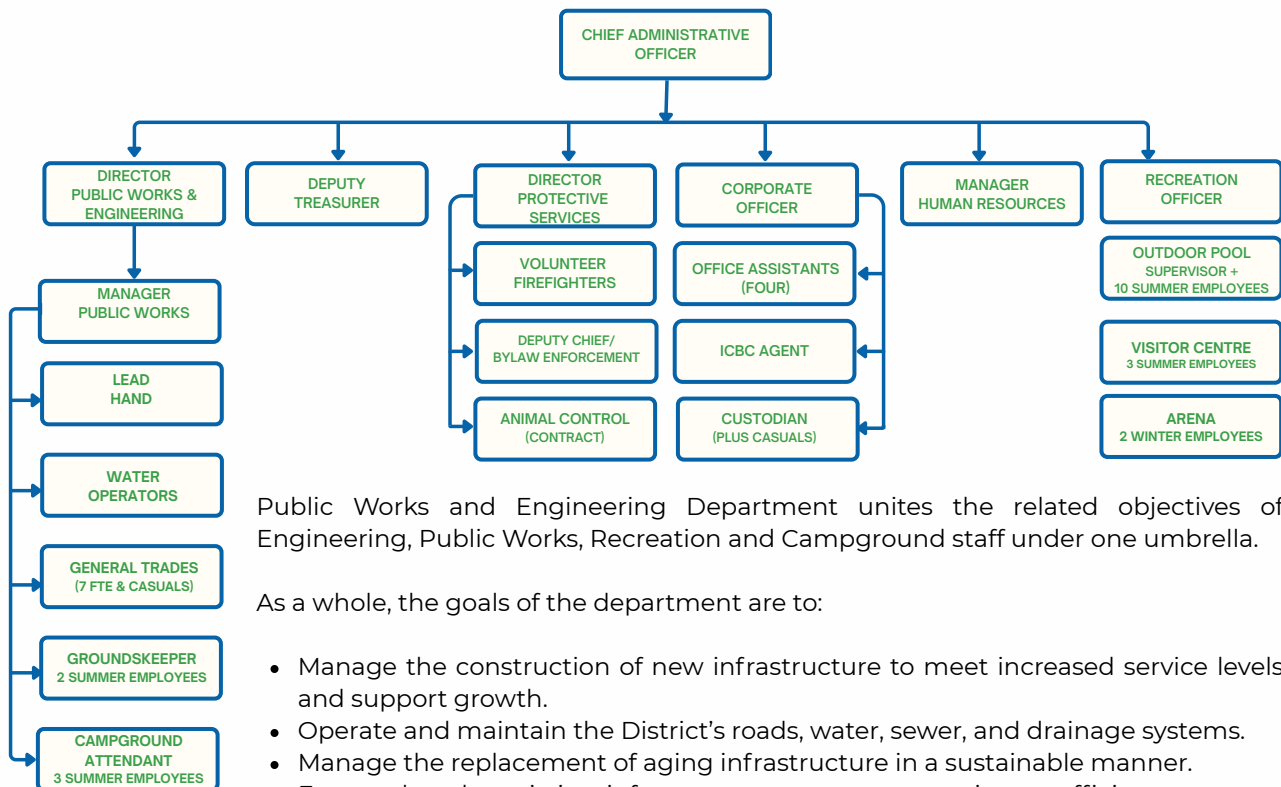
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ADMINISTRATION & COUNCIL

DISTRICT OF HUDSON'S HOPE ORGANIZATION CHART 2025



Public Works and Engineering Department unites the related objectives of Engineering, Public Works, Recreation and Campground staff under one umbrella.

As a whole, the goals of the department are to:

- Manage the construction of new infrastructure to meet increased service levels and support growth.
- Operate and maintain the District's roads, water, sewer, and drainage systems.
- Manage the replacement of aging infrastructure in a sustainable manner.
- Ensure that the existing infrastructure operates at optimum efficiency to meet the desired service levels, and is maintained in perpetuity.
- Identify, value, and maintain the District's natural assets.
- Contribute to the quality of life and personal wellness of the community through the provision of a variety of special events, programs, services, and facilities.
- Provide support and assistance to the organizations that deliver social, cultural, and recreational pursuits within Hudson's Hope.
- Provide courteous and responsive service to our customers.
- Maintain skilled and motivated staff.

The playground of the peace.



Dinosaur footprints



THE COMMUNITY & REGION

THE COMMUNITY - Welcome to Hudson's Hope

Peace & Quiet (and a little adventure)

Nestled along the banks of the Peace River in Northeastern British Columbia, Hudson's Hope is a hidden gem rich in history, natural beauty, and community spirit.

This small rural town of approximately 1,000 residents offers the best of both worlds: the tranquility of nature and the convenience of being just 80 km from Fort St. John—a major centre in the Peace region—and a short distance from Grand Prairie.

Even with the services and amenities of our neighbouring “big” cities, Hudson's Hope still has all you need, recreation facilities, a K-to-12 school and a diverse business community.

One of the town's most notable landmarks is the W.A.C. Bennett Dam and G.M. Shrum Generating Station—one of the largest earth-filled dams in the world. Spanning two kilometres across the Peace River, it created Williston Lake, B.C.'s largest reservoir, which covers an impressive 410,000 acres.

Dinosaurs, Pristine Waters and Lattes.

The area is internationally renowned for its wealth of fossils and dinosaur footprints, offering a fascinating glimpse into prehistoric times. Surrounded by pristine lakes, rivers, and wilderness, Hudson's Hope is a paradise for outdoor enthusiasts. Locals and visitors alike enjoy fishing, boating, ATVing, water skiing, canoeing, hunting, camping, hiking, swimming, sailing, and wildlife viewing. Bald eagles, in particular, are a common sight and can be spotted year-round.

And after a day of exploring the outdoors, how about that latte? Drop by one of the many coffee shops and restaurants in town - relax and recharge.

Hudson's Hope is truly a special place in today's fast-paced world—blessed with sweeping prairie farmlands, lush Crown forests, the majestic Peace River, and the Rocky Mountains on the horizon.



The playground of the Peace.



Dinosaur Lake Picnic Shelter



THE COMMUNITY & REGION

Affordable Living, Exceptional Quality of Life

Hudson's Hope offers a cost of living that's hard to beat. With an average house price of \$294,000 (median \$362,000) in Hudson's Hope, the community and the Peace Region represents significant savings over other B.C. regions. Groceries, local shops and service are accessible and reasonably priced - plus, you're only a short drive to major centres for anything extra. In Hudson's Hope you can enjoy more of what matter - with less financial stress.

Our Economy

Energy, forestry, agriculture and hydro electric are the mainstays in Hudson's Hope along with the oil and gas industry in the Peace.

THE PEACE REGION - SO MUCH MORE

Fort St. John (population 21,465) is just an hour's drive away and offers additional services, including a regional airport with scheduled passenger flights. For even more extensive shopping and amenities Grande Prairie (population 70,385) is a few hours away. Opportunity in the Peace.

Fort St. John

All of the big city amenities are within reach. University of Northern BC Campus and Northern Lights College; Northern Health's full service hospital and support services; major recreation facilities: including a leisure pool (when Hudson's Hope's outdoor pool becomes chilly), a sports centre and ice arena (go Huskies) to name a few.

The city's amenities and services are the centre for children's organized activities and sports.

Grand Prairie

With a population of 70,385, Grand Prairie represents your access to all of the biggest city services along with the largest big box shopping retailers.



Downtown Grande Prairie



Shopping in Fort St. John



CONTACT

For additional information and/or to arrange a conversation with us about this exciting opportunity, reach out to Woodland-Robins.

☎ 250.812.3529 or 778-679-7999

✉ patrick.robins@woodlandrobins.com

✉ shala.woodland@woodlandrobins.com

🌐 woodlandrobins.com

📍 8590 Emard Terrace, North Saanich, BC V8L 1K4

The playground of the peace.





HUDSON'S
HOPE

PLAYGROUND OF THE PEACE



District of Hudson's Hope Opportunity Profile
Director of Public Works & Engineering

DISTRICT OF HUDSON'S HOPE

CALLING ALL LOCAL MUSICIANS

Come and perform live at Canada Day in Hudson's Hope

What We're Looking For

- The platform is open to bands, solo artists, etc.
- All genres of music
- Passionate and talented

Application Period

May 7 - June 15

250-783-9901
kelsey@hudsonshope.ca

Apply Now!

