

The **DISTRICT OF CENTRAL SAANICH** is seeking an experienced
Labourer Maintenance Worker, Parks
Engineering Department

Competition Number 2025-15

The District of Central Saanich, located on the Saanich Peninsula of Southern Vancouver Island enjoys the reputation of being among the best locations in Canada to work, live and play. Central Saanich is bounded on both the east and west by ocean and is known for its scenic rolling countryside and bounty of farms. This community of over 18,000 residents has a vibrant, small village character and includes the Tsawout and Tsartlip First Nations; and it is central to all amenities of the Greater Victoria area.

When you help run a dynamic community, no two days ever feel the same. As part of a growing but tight-knit team, you will have the ability to bring your ideas to the table and influence the organization and the community. Our team is highly collaborative, loves to laugh, is customer service focused, and is dedicated to the fantastic community we serve.

If this sounds like an environment you'd like to be a part of, consider joining us! Click here to learn more:
<https://www.centralsaanich.ca/municipal-hall/employment-bids>

JOB OVERVIEW

Reporting to the District's Facilities and Parks Supervisor, and with oversight by the Parks Lead Hand, this position is responsible for performing a variety of tasks in the maintenance, repair and construction of the District owned facilities, parks and open space systems (such as: sports fields, trails, beach accesses, and roadway landscapes).

The ideal candidate will possess:

- Three (3) years relevant experience in parks operations and/or a related field acceptable to the Employer or an equivalent combination of education and experience;
- One (1) year of courses in parks maintenance related courses such as a certificate in horticulture;
- A current valid class 5 BC Driver's License with air endorsement; and,
- A current Traffic Control Certification.

Please see the job description below for further information on the duties and requirements of the role.

At the District of Central Saanich, we value diversity and are committed to an inclusive, accessible work environment where collaboration and mutual respect bring out the best in all of us. If you need an accommodation for any part of the hiring process, please reach out to us.

The District's COVID-19 Vaccination Policy is currently suspended; however, should circumstances change, you may be required to provide proof of vaccination against COVID-19 to be eligible to continue performing your duties.

The hourly pay rate for this permanent full-time (8 hours per day), Monday to Friday position is \$33.06-35.76 (2024 rates). Interested candidates are invited to apply via CentralSaanich.ca/jobs or by submitting their resume and covering letter, quoting the competition number to resume@csaanich.ca by 4:00 pm on April 29, 2025.

We appreciate your application and interest in working with us;
however, due to the volume of applications we receive we are unable to respond to each application
and only those candidates under active consideration will be contacted.

Job Description
Parks Labourer/Maintenance Worker
Engineering Department
Classification Band 3

General Accountability

Reporting to the District's Facilities and Parks Supervisor, and with oversight by the Parks Lead Hand, this position is responsible for performing a variety of tasks in the maintenance, repair and construction of the District owned facilities, parks and open space systems (such as: sports fields, trails, beach accesses, and roadway landscapes).

Illustrative Duties

- Performs a variety of semi-skilled tasks in the maintenance, repair, construction of municipal parkland
- infrastructure and associated services;
- Performs horticultural and urban forestry activities such as planting, watering, and pruning; ;
- Maintains playground equipment, irrigation systems, facilities, municipal right of way and landscaping components;
- Cleans and services public washrooms, benches, buildings and other district structures;
- Maintains documentation for preventative maintenance, asset management, and work order files;
- Performs minor carpentry, electrical and plumbing functions such as bench/fence repairs, changing light bulbs and faucets;
- Performs parks/playground inspections including locating irrigation heads and drainage cleanouts;
- Operates the necessary municipal vehicles, tools and heavy equipment;
- Responds and addresses with enquiries from the public;
- Ensures a safe workplace by ensuring the corporate OHS program and its safe work practices are in place and are followed;
- Participates in Emergency Operations Center (EOC) training and EOC duties as required
- Participates in emergency duties in the event of an emergency/disaster;
- Attends courses and seminars to keep current with emerging technology and procedures;
- Follows all corporate policies and practices; and,
- Performs other related duties as required

Knowledge, Skills and Abilities on the Job

- Knowledge and ability to comply with and follow all pertinent WorkSafe BC and Occupational Health and Safety regulations;
- Knowledge of municipal parks and trail systems and related maintenance and construction practices;
- Able to perform parks maintenance tasks and duties in a competent safe manner which includes the use of a variety of tools and equipment such as shovels, tractors, air and electric powered tools and hand tools;
- Considerable knowledge of common plants, trees and shrubs and treatment methods to address diseases and pests that destroy plant life;
- Ability to use relevant technical applications and working knowledge of local government software applications;
- Ability to serve the public in a courteous manner;

- Ability to establish and maintain good working relationships with the supervisor, other employees, and the general public; and,
- Maintain professional and technical requirements for the position. (I.e. maintain integrated pest management, fall protection, fit testing and other safety certifications as required).

Requirements

- Three (3) years relevant experience in parks operations and/or a related field acceptable to the Employer or an equivalent combination of education and experience;
- One (1) year of courses in parks maintenance related courses such as a certificate in horticulture;
- A current valid class 5 BC Driver's License with air endorsement; and,
- A current Traffic Control Certification.

Other

- The incumbent must be physically fit and be able to work outside in all weather conditions.
- The incumbent must maintain professional and technical qualifications for the position.
- The incumbent must be available for emergency call-out as required.
- Participates in Emergency Operations Center (EOC) training and EOC duties as required.
- In the event of an emergency/disaster participates in emergency duties as required.
- Perform other related duties as assigned.