



The **DISTRICT OF CENTRAL SAANICH** is seeking an experienced
ROADS AND DRAINS LABOURER MAINTENANCE WORKER

Competition Number 2024-28

The District of Central Saanich, located on the Saanich Peninsula of Southern Vancouver Island enjoys the reputation of being among the best locations in Canada to work, live and play. Central Saanich is bounded on both the east and west by ocean and is known for its scenic rolling countryside and bounty of farms. This community of 18,000 residents has a vibrant, small village character and includes the Tsawout and Tsartlip First Nations; and it is central to all amenities of the Greater Victoria area.

When you help run a dynamic community, no two days ever feel the same. As part of a growing but tight-knit team, you will have the ability to bring your ideas to the table and influence the organization and the community. Our team is highly collaborative, loves to laugh, is customer service focused, and is dedicated to the fantastic community we serve.

If this sounds like an environment you'd like to be a part of, consider joining us! Click here to learn more: <https://www.centralsaanich.ca/municipal-hall/employment-bids>

JOB OVERVIEW

Reporting to the Roads and Drains Supervisor, this position is responsible for performing a variety of tasks in the maintenance, repair and construction of the District's roads and drainage systems.

The ideal candidate will possess...

- Completion of Grade 12 or equivalent qualification
- Three (3) years relevant experience in roads/draains operations and/or in a related field acceptable to the Employer or an equivalent combination of education, training and experience
- A current valid class 5 BC Driver's License with air endorsement
- Current Traffic Control Certification

Please see the job description below for further information on the duties and requirements of the role.

At the District of Central Saanich, we value diversity and are committed to an inclusive, accessible work environment where collaboration and mutual respect bring out the best in all of us. If you need an accommodation for any part of the hiring process, please reach out to us.

The District's COVID-19 Vaccination Policy is currently suspended; however, should circumstances change, you may be required to provide proof of vaccination against COVID-19 to be eligible to continue performing your duties.

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P: +1(250) 652-4444

E: resume@csaanich.ca

W: CentralSaanich.ca

The hourly pay rate for this full time (8 hours per day), Monday to Friday position is \$33.06-35.76 (2024 rates). Interested candidates are invited to apply via the Apply Now button on CentralSaanich.ca/jobs or by submitting their resume and covering letter, quoting the competition number to resume@csaanich.ca by 4:00 pm on November 28, 2024.

We appreciate your application and interest in working with us; however, due to the volume of applications we receive we are unable to respond to each application and only those candidates under active consideration will be contacted.



Job Description
Roads & Drains Labourer Maintenance Worker
Engineering Department
(Job Band 3)

Job Overview

Reporting to the Roads and Drains Supervisor, this position is responsible for performing a variety of tasks in the maintenance, repair and construction of the District's roads and drainage systems.

Illustrative Duties

- Performs a variety of tasks in the maintenance, repair, and construction of the municipal roads/drainage infrastructure systems;
- Maintains and monitors roads, sidewalks, and drainage systems infrastructure;
- Performs roads and drainage inspection system maintenance such as locating manholes, catch basins and cleanouts;
- Performs winter road clearing and maintenance;
- Performs storm drain video inspection system maintenance;
- Maintains documentation for preventative maintenance files;
- Performs paving, shouldering and transportation corridor maintenance;
- Performs vegetation management and sightline pruning;
- Maintains records associated with the completion of the assigned tasks;
- Operates the necessary municipal vehicles, tools and heavy equipment;
- Responds and deals with enquiries from the public;
- Follows all corporate policies and processes;
- Participates in emergency duties in the event of an emergency or disaster; and,
- Performs other related duties as required.

Knowledge, Skills and Abilities on the Job

- Excellent customer service skills with the ability to develop and maintain effective working relationships.
- Knowledge and ability to comply with and follow all pertinent WorkSafeBC and Occupational Health and Safety regulations.
- Knowledge of roads and drainage systems.
- Ability to perform common roads/drainage maintenance tasks and duties in a safe manner.
- Ability to use relevant technical applications and working knowledge of local government software applications.
- Ability to serve the public in a courteous manner.
- Maintain professional and technical requirements for the position. (i.e. maintain confined space, fall protection, fit testing and other safety certifications as required).
- Ability to physically perform the required duties and be able to work outside in all weather conditions.
- Participates in Emergency Operations Center (EOC) training and EOC duties as required.
- Ability to work positively toward advancing First Nations relations and awareness of federal, provincial and municipal initiatives advancing Truth and Reconciliation.

- Ability to promote and contribute to a positive, diverse and inclusive team environment.

Required Qualifications

- Completion of Grade 12 or equivalent qualification
- Three (3) years relevant experience in roads/drains operations and/or in a related field acceptable to the Employer or an equivalent combination of education, training and experience
- A current valid class 5 BC Driver's License with air endorsement
- Current Traffic Control Certification

Other

- The incumbent must be available for emergency, after hours call-out as required.
- The incumbent must be willing to participate in the on-call duty rotation and be able to work overtime as needed (i.e. during snow events).
- This role is required to work outside of regular work hours, as operationally needed. Regular hours of work maybe between 6:00 am to 6:00 pm as required.
- This role is able to participate in the District's Flexible Workplace Policy.

Approved by CAO: ___Original Signed_____ Date: _____

Signature of Supervisor ___Original Signed_____ Date: _____