



Public Works Association of British Columbia Annual General Meeting Agenda December 3, 2025 @ 12:00 pm

Via Zoom

<https://us06web.zoom.us/j/85840756895?pwd=l7fZZnzCkMBhmdHplbRhNTf0BFZafW.1>

Meeting ID: 858 4075 6895

Passcode: 324090

AGENDA

- 1) **Confirmation that 2025 Annual General Meeting Notice** and the draft 2024 AGM Minutes was sent to members on November 18, 2025, via E-Mail and posted via Social Media.
- 2) **Call the meeting to order.**
 - a) Chaired by Taryn Scollard, President
- 3) **Confirm Quorum**
 - a) 5% of membership (Quorum is 10 members in good standing, of which no more than half to be Board Members to reach quorum)

154 members in good standing on the November 15, 2025, list as provided by APWA.
- 4) **Approve the Agenda** as presented.
 - i) **MOTION:** Motion to approve the agenda as presented
 - ii) **VOTE:** XXX in Favour, XXX Opposed, Motion Carried / Failed
- 5) **Approve the Minutes** from the previous Annual General Meeting held November 20, 2024, via Zoom
 - i) **MOTION:** Motion to approve the minutes from the previous Annual General Meeting held November 20, 2024, via Zoom.
 - ii) **VOTE:** XXX in Favour, XXX Opposed, Motion Carried / Failed
- 6) **Financial Report** (Matt Brown)
 - a) Financial statements of the Society for the fiscal year ending June 30, 2025,
 - i) **MOTION:** To accept the financial report as presented.
 - ii) **VOTE:** XXX in Favour, XXX Opposed, Motion Carried / Failed
 - b) Appoint an auditor.



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- i) **MOTION:** To appoint Thoa Pattison CPA and Associates Ltd as auditors to perform a financial review of PWABC's finances for Year Ending June 30, 2026.
- ii) **VOTE:** XXX in Favour, XXX Opposed, Motion Carried / Failed

7) Report on Chapter Activities

- a) Membership Update (Matt B)
- b) Conference Report (Meryl H)
- c) Marketing and Social Media (Ryan A)
- d) Training and Education (Meryl H)
- e) Awards (Jason A)

8) Elections and Appointment of Directors

- a) Report on Board for 2025
 - i) 2025 Executive Board Members: Taryn Scollard (President), Alexander Christensen (President Elect), Matt Brown (Treasurer/Secretary), Meryl Heinz (Past President)
 - ii) 2025 Members at Large: Jules Looy, Ryan Coad, Ryan Adams, Matt Stoltz, Jatin Chhibba, & Pat Miller (also Acting Executive Director)
 - iii) The Board would like to thank you to Devon Aaroe and Jason Adair who are stepping down for supporting PWABC over their term
 - iv) Open Board Positions:
 - (1) **MOTION** — Moved by XXX, Seconded by XXX for Nomination Committee for 2025 to fill 1 of the 2 empty board positions:
 - (a) Recommended nomination from the Nominating Committee
 - (i) Kirk McLeod of Maple Ridge
 - (ii) Nomination from the floor
 - (b) Call for nominations from the floor (Once, Twice and Three Times).
 - (c) Voting Results (*if required see poll*)



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(2) **MOTION** – Moved by XXX, Seconded by XXX to select Four Elected Board Members to service on the Executive for the fiscal year of 2025/2026.

(a) Recommended nominations from the Nominating Committee

(i) Taryn Scollard (President), Alexander Christensen (President Elect), Matt Brown (Treasurer/Secretary), Meryl Heinz (Past President)

(ii) Call for nominations from the floor for the Executive Board Members (Once, Twice and Three Times).

(iii) Voting Results (*if required see poll*)

9) **Bylaw Update** and Review Committee

i) No proposed changes to the Bylaws.

10) **Procedure to award \$100 Gift Certificate** for attending AGM.

i) Please ensure your name is listed as an attendee and please add any PWABC member's names with their contact email in the Chat of those who may be attending the Annual General Meeting with you.

ii) All the names of the PWABC member attendees who attended the Annual General Meeting will be put in a hat and randomly drawn and the winner announced later this week.

11) **New Business** from the Floor

12) **MOTION** to terminate the meeting was made by XXX.