**LISA ZWARN**

**Instructor, Capilano University**

**Consultant**

Lisa has been working in and with local governments for more than 25 years. She was the Program Manager for the Local Government Leadership Academy, an organization which provides educational training to elected officials, such as the Newly Elected Officials Training Seminar and the Leadership Forums. She was with the City of Langley from 2002 to 2009. She started as the City Clerk, and assumed also responsibility for human resources function in 2003. Prior to working with the City of Langley, she worked as an Administrative Manager in the Community Development Department for the City of North Vancouver, a consultant with Urban Systems Ltd. and as a Senior Bylaw Enforcement Officer for the City of Surrey.

Lisa holds a Bachelor of Arts Degree (Honours) in Romance Languages, a Juris Doctor (Law), Local Government Administration Certificate from Capilano University and the Intermediate Certificate in Municipal Administration. Lisa is a lawyer, called to the bar in British Columbia, and is also a Professional Registered Parliamentarian.

Lisa has been actively involved in the Local Government program with Capilano University, teaching courses in the areas of Administration, Services and Finance and with Coast Mountain College, teaching courses in the areas of Law and Services. She has been a presenter at conferences for different local government organizations.

Lisa has worked with elected officials and staff around the province to help them understanding their roles and responsibilities as it pertains to local government. In particular, she has presented seminars in the areas of the conduct of meetings, parliamentary procedure, freedom of information and protection of privacy, recruitment, and council-staff relations.