



# SQUAMISH

HARDWIRED *for* ADVENTURE

## External Job Posting

<b>Position:</b>	<b>Chief Operator – Wastewater Treatment Plant</b>
<b>Status:</b>	Regular Full-Time
<b>Work Area:</b>	Public Works
<b>Posting Date:</b>	September 15, 2021
<b>Closing Date:</b>	Until filled.

## GENERAL SUMMARY

Under the supervision of the Director of Public Works and the Utility Supervisor, this position supervises the operation, repair and maintenance of the municipal wastewater treatment plant in accordance with provincial and federal regulations, as well as assists in maintaining the sanitary sewage lift-stations.

## KEY RESPONSIBILITIES

### Customer Service:

- Contributes to the success of our team, creation of our community, and delivers outstanding customer service by fostering the District of Squamish corporate values in their work: thinking beyond today, working together, acting with courage and enthusiasm, doing the right thing, and striving to do better every day.
- Follows the District of Squamish's Customer Service Guidelines to ensure the Delivery of Outstanding Service.
- Effectively responds to public and regulatory agency enquiries in a timely manner.

### Supervision:

- Supervises Assistant Chief Operator, Operators and Labourers by assigning and checking tasks associated with the operations and maintenance of wastewater treatment facilities and sanitary sewage lift stations.
- Supervises staff in order to ensure a healthy and safe work environment; ensures workplace safety is practiced and that safety regulations are being adhered to by staff.
- Oversees contractors working on WWTP.

### Wastewater Treatment:

- Operates wastewater treatment plant by ensuring effluent meets provincial permit criteria.
- Operates and maintains sanitary sewage lift stations.
- Records data associated with laboratory samples, instrumentation, maintenance, and meteorological information for submission for federal, provincial and internal records.
- Operates municipal equipment in a safe and efficient manner according to all relevant legislation and municipal policies and procedures.
- Deals with public complaints and conducts tours of the WWTP.

## REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Thorough knowledge of wastewater treatment and collection principles.
- Basic knowledge of electricity and electrical motors.
- Thorough knowledge of pump principles, maintenance and repair.
- Familiarity with municipal policies and procedures.
- Comprehensive and current knowledge of WorkSafe BC, and District of Squamish, regulations, policies and requirements as they relate to municipal public works.
- Ability to work safely and in compliance with the District of Squamish Health and Safety Policy, WorkSafe BC and WHMIS Guidelines.
- Good organizational skills and ability to perform multiple duties simultaneously with deadlines.
- Knowledge and ability to operate computer software including the District's GIS system, Microsoft Office, the collector app and SCADA from the office or remotely. Ability to read, understand and interpret simple laboratory and meteorological data.



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- Ability to follow oral or written instructions and procedures.
- Ability to supervise other staff.

## WORKING CONDITIONS

- Able to work outside in all weather conditions, in confined spaces and in or around raw sewage.
- Occasional heavy lifting is required.
- May be exposed to distracting and loud sounds and noise levels.
- May be exposed to noxious odors, raw and/or treated sewage, and dirty conditions.
- Work can be repetitive and include long hours sitting or standing.
- Required to work periodically for emergencies, including after hours, stand-by, weekends, and holidays.

## REQUIRED TRAINING, EDUCATION AND EXPERIENCE

- Grade 12
- Valid BC Class 5 Driver's License
- EOCP Class 3 Wastewater Treatment certification
- EOCP Class 1 Wastewater Collection certification, or the ability to obtain within 6 months.
- WHMIS
- Confined Space Training or certification

And

- A minimum of 5 years' experience in a Class 2 Wastewater Treatment facility or an equivalent combination of education and experience.

### Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. This is a general list of responsibilities, duties and skills required of personnel so classified. Other related duties may be assigned in keeping with the general nature of the position.

*The District of Squamish may consider applicants who do not fulfil all requirements of the position if no fully qualified applicants apply.*

**Hours of Work:** 40 hours per week, five consecutive days, shifts range between 6:00am- 9:00pm, Monday to Sunday.

**Salary:** \$38.64 per hour

This is a Union position within the Collective Agreement of CUPE Local 2269 and the District of Squamish.

### Direct Your Application (Quoting Competition #21-69) To:

Human Resources

District of Squamish

37955 Second Avenue, P.O. Box 310, Squamish, B.C., V8B 0A3 E-mail: [jobs@squamish.ca](mailto:jobs@squamish.ca)

*The District of Squamish is an equal opportunity employer, committed to recruiting an inclusive workforce that reflects the community we serve. We encourage applicants from diverse backgrounds, including Indigenous applicants, all genders, nationalities and persons with disabilities.*